

## POSITION DESCRIPTION



### Men's Behaviour Change Program Facilitator Older Wiser Stronger Program

Salary:	Social, Community, Home Care and Disability Services Industry Award Level 4
Hours:	68 Hours per fortnight negotiable
Reports to:	Family Services Team Leader and CEO

#### Organisation Mission

Graham House Community Centre provides a high-quality inclusive service that responds to the needs of individuals with empathy and dignity.

Graham House Community Centre provides holistic assistance and nurtures the strengths of individuals and the community to empower them to meet their own needs.

#### Vision

Graham House Community Centre aims to achieve our mission by promoting the principles of social justice including access and equity of opportunity and participation.

#### Organisation Values

Social Justice, Respect, Self-determination, Partnership, Transparency, Professionalism, Integrity, Community Development

#### Position Purpose

The overall purpose of the Older Wiser Stronger (OWS) Men's Behaviour Change Program (MBCP) Facilitator position is to provide therapeutic individual and group services to men 18 years of age and over who have used domestic and family violence (DFV) in their intimate relationships.

The main focus of the position is facilitating a group men's behaviour change program 'Stop the Cycle'. The goal is to increase safety for victims of DFV by enabling male perpetrators to change their abusive attitudes and behaviours. Comprehensive intake, risk assessment, group facilitation and case management for men are the core functions of this role.

Our MBCP facilitator must also be able to liaise and work collaboratively with other service providers, prepare accurate and timely reports for the funding body, Government Departments and the Board, provide information and support to men regarding court processes and Domestic Violence Orders and work collaboratively with the OWS team.

## Position Responsibilities

Facilitate Men's Behaviour Change Group Programs	Success in this role means
<p>In conjunction with the female co-facilitator, conduct therapeutic men's behaviour change (MBC) programs</p> <p>Knowledge and experience in conducting comprehensive intake interviews to assess risk and suitability for group participation</p> <p>Availability and willingness to complete the Ken McMaster Disrupting family Violence masterclass and observe 32 hours of an MBC group program (if not already completed)</p> <p>Current knowledge of the DFV and child protection legislation, court processes and statutory interventions</p> <p>Prepare professional reports and case notes as required</p>	<p>Demonstrated skills in best practice strategies and techniques for</p> <ul style="list-style-type: none"> <li>▪ Conducting intake interviews</li> <li>▪ gaining rapport</li> <li>▪ managing group dynamics</li> <li>▪ inclusion of all group members</li> <li>▪ encouraging participation by all individuals</li> <li>▪ delivering program content</li> <li>▪ evaluating group sessions</li> <li>▪ evaluating program effectiveness in line with current research</li> </ul> <p>Group programs will be run efficiently</p> <p>Written reports will be of a high standard and meet the requirements of the recipient</p>

Case Management	Success in this role means
<p>Experience in working with male perpetrators of DFV through individual needs and risk assessment</p> <p>Make referrals to other services</p>	<p>Through regular supervision and client feedback, you will demonstrate knowledge and skills in case management</p> <p>Assess holistic needs of clients and make referrals to other services where appropriate</p>

Risk Assessment	Success in this role means
<p>Knowledge and experience in conducting evidence-based risk assessment in relation to DFV and child protection</p> <p>Thorough and ongoing risk assessment to ensure the safety of the victims and children</p>	<p>Evidence based risk assessments will be conducted with every client at intake and at every session throughout the program</p> <p>Regular and open consultation with the Victim Advocate will be prioritized</p> <p>All child protection concerns will immediately be reported to Child Safety</p>

<b>OWS Program Management</b>	<b>Success in this role means</b>
<p>Under the guidance of the Team Leader, ensure that the program meets the service requirements</p> <p>Ensure that the program operates efficiently</p> <p>Time management</p> <p>Maintain accurate client records and service statistics</p> <p>Reports to funding body and Board</p> <p>Participate in case conferences</p>	<p>You will be familiar with the service requirements and they will all be met</p> <p>Clients will be contacted in a timely manner and according to contractual requirements</p> <p>Details regarding dates and venues for groups will be communicated in a timely manner to referring agencies</p> <p>Feedback will be provided to referrers and partner organizations in the manner agreed upon</p> <p>Group programs and providing feedback to referring agencies will be prioritized</p> <p>Use the Graham House data management system to maintain client records, case notes and service statistics</p> <p>Preparation of high-quality monthly reports for the Board</p> <p>Preparation of quarterly service reports for the funding body</p> <p>Preparation of annual report</p>

<b>Relationship Management</b>	<b>Success in this role means</b>
<p>Develop collaborative relationships with Graham House staff to ensure efficient communication of information and effective administration of services</p> <p>Networking and liaising with other services in the sector including Police, Corrections, Victim Advocate, courts, and women's support services</p>	<p>Strong internal relationships are developed resulting in improved organizational function and improved service outcomes</p> <p>Strong relationships are developed and maintained with partner agencies and other stakeholders resulting in improved reputation and service outcomes</p> <p>Stakeholder meetings and sector meetings will be attended regularly</p>

## **Workplace Health and Safety**

Everyone is responsible for safety and must maintain:

- A safe working environment for themselves and others in the workplace.
- Ensure required workplace health and safety actions are completed as required.
- Participate in learning and development programs about workplace health and safety.

## **Authority**

- There are no direct reports to this position.
- No financial delegation or authority is attached to this position.

## **Qualifications/Skills Required**

1. Bachelor level degree or higher in Social Work, Psychology, Counselling, Human Services or similar Social Sciences and relevant experience
2. Excellent time management and problem-solving skills
3. High level written and verbal communication skills
4. Demonstrated computer and associated software skills
5. Current National Police Check
6. Current Blue Card (or the ability to successfully apply for one)
7. Current Drivers Licence