



## **Position Vacant**

### **Board Member (Volunteer)**

***Are you passionate about strengthening leadership and services in small rural communities?***

***Are you looking for a unique way to contribute to your local community?***

***Do you have skills in leadership, strategic thinking, marketing, promotions, or business management that you would like to use and develop?***

Graham House Community Centre is looking for committed people to join our Management Board. We are currently entering an exciting new phase as we are looking to establish a social enterprise in Murgon. To help us achieve this goal, we need people on our board who have skills in business and marketing.

For over 30 years, Graham House has been providing high quality services meeting a wide range of needs for the Murgon, Cherbourg, and South Burnett community. We offer a transport service, Family Support services, Centrelink Agency, Emergency Relief, and a range of community development programs. Our staff and volunteers are highly committed to empowering our community with dignity and respect while meeting the highest standards of ethics and accountability.

The Board is responsible for setting strategic direction and ensuring that Graham House is efficiently and effectively managed. All Board members are volunteers.

Board members need to be able to attend monthly board meetings which are held on Wednesday evenings. They are required to read the monthly reports and other material prior to the meetings so that they are prepared to participate in discussions. Representing and advocating for Graham House's programs and mission as appropriate is expected.

Tenure on the Board can be open-ended or limited to 1 or 2 years, depending on your availability.

If this is you, please email [admin@grahamhouse.org.au](mailto:admin@grahamhouse.org.au) or phone Chris on 4169 8400 or 0458 555 742 for more information and an application pack.